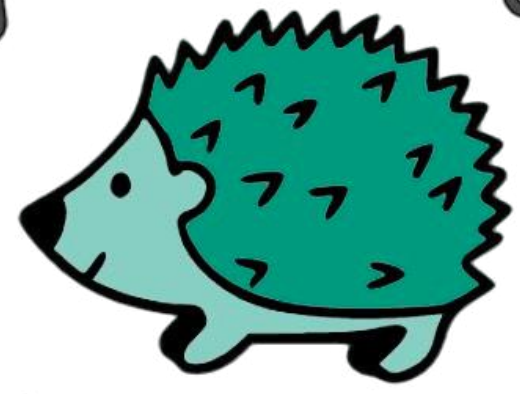


Happy Little Hedgehogs  
Day Nursery  
Prospectus





# Happy Little Hedgehogs Day Nursery







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## Welcome to Happy Little Hedgehogs Day Nursery

This booklet aims to provide a general picture of life in the nursery, together with the basic information required, in order to ensure your child's successful transition into our setting.

We hope to address some of the common questions asked by parents, so that we can work together with you to promote independence and social confidence.

If you need to contact the nursery for any reason, please telephone us on the numbers below, we are available from 7.30-6pm Monday – Friday.

Nursery number: 01423202312

Lyndsey's number: 07747433363

Sam's number: 07984672624

Our aim at Happy Little Hedgehogs Day Nursery is to provide a welcoming, friendly and secure setting where children can learn and thrive, we will support children with important life skills such as learning to be independent, being kind and respectful of others and to develop qualities such as perseverance, confidence, enthusiasm and tolerance.





## Information about the owners of Happy Little Hedgehogs Day Nursery

We are Lyndsey and Sam a sister team with over 47 years child care experience between us, we have worked in various settings such as nurseries, childminding, nannying and working with SEN children within these settings.

We opened our doors to our brand new children's day nursery Happy Little Hedgehogs Day Nursery in November 2022. Offering affordable, home from home childcare in a safe, happy and caring environment.

We are firm believers in child led learning and endeavour to inspire the children to learn new skills and thrive in their confidence, curiosity and resilience in their early years.

We feel children also learn from the environment around them, and with this in mind we will take the children as often as possible within the local community to pique their interest in learning through exploration and play.







## Admission

Our nursery provides 50 full time places offering childcare for children 6 weeks to four years, we will take 8 children within the 50 as term time only and if spaces are available we will look at extending this.

Allocations to the nursery will be on availability, but we will try our upmost to fit in with parents requirements.

Upon taking a place at Happy Little Hedgehogs Day Nursery we will ask for a £50 deposit to hold a place for your child/children to be paid but this would be returned on your first invoice.

Following acceptance of your child's place, you will be requested to bring his/her full birth certificate to the Nursery.





## Key Persons

On admission each child is assigned to a key person, a member of the nursery team who will take a special interest in your child's development and their time at Happy Little Hedgehogs Day Nursery special.

Key persons are responsible for keeping on going progress records for the children in their care, if you have a concern about your child's progress in Happy Little Hedgehogs Day Nursery, it is best to speak to your child's key person in the first instance and if they are not available the Nursery Managers.

Time can be arranged by appointment to meet with the key person of your child so they can go through their progress records.





## Working with parents

Learning and development is encouraged between home and nursery, it is very important in helping children in their learning and development and working together can be very successful for your child, we will work closely with parents and carers to help your child develop their learning through the nursery, and we value your support and your suggestions in your child's development.

Staff are always available to share relevant information with parent's/carers at the beginning and end of your child's sessions at the nursery and we value this informal contact. If you wish to speak to staff in greater detail we would arrange an appointment for this to happen. If we are at all concerned about your child's development, we will let you know promptly.





## Nursery routine

### Session routine:

Opening times : 7.30am-6pm Monday - Friday

Breakfast will be available 7.30am-8.30am

Morning snack served at 10am

Lunch served between 11.45am and 12.15pm

Afternoon snack served between 3.45pm and 4pm







## Arrival and departure

All children will be dropped off at different times in the morning so we don't envisage any problems but we will ask parents to make sure they park safely so that everyone has time to drop their child/children off safely, we would also ask that the gate is closed on entry so no child can run back out onto the road, please can we also ask that no adult allows a child to leave the premises without an adult present, the gate will be locked when all children have arrived and reopened in the afternoon when parents start to collect, if we are present in the playground area it will be locked and staff will open when parents arrive.

The safety of all the children in the nursery is paramount, with this in mind we ask that children are brought and collected from nursery by a responsible adult, we will ask for pictures of adults who may collect from the nursery who aren't mum and dad, we will also ask for a password which is requested on the registration form and this can be used for emergency collections by friends or family members who would not normally pick up, we would ask on top of any emergency collection the nursery is called so we are aware of what is happening.

If you are delayed in dropping off or picking up we would ask that we are informed of this so we can support the children involved.

If we don't have any information about children attending Happy Little Hedgehogs Day Nursery and why they are not present we would aim to call an hour after their usual arrival so we can document if they are attending for their session that day.

Anyone dropping off later in the day will need to press the gate bell to gain entry or call the landline number to be let in through the locked gate.





## Settling in

We understand that for some children (and parents) starting nursery can be a difficult time, we will make every effort to make your child's experience a happy and positive one from their very first visit to the nursery, staff are always willing to discuss any concerns you may have.

Before children start the nursery on a regular basis we offer 2 settling in sessions usually the week before starting nursery, the first one will be for 1.5 hours where you can stay to settle your child/children or if they are settled we would encourage you to leave them so they can get used to the nursery staff and the other children, on the second settling in session for 2 hours we would encourage parents to leave their child/children for the full settling in session.

Before starting all children will be allocated a box where they can keep their spare clothing and other equipment in and any kind of comforter they can get during the day if they become upset or require if having a sleep during the day.





## Nursery clothing

At Happy Little Hedgehogs we would recommend sending your child/children to nursery in old clothing that you don't mind getting dirty and stained as we encourage all the children to get involved in the activities and these can be very messy activities, we do have aprons at the nursery but we have found children decline putting them on and then don't do the messy activities if made to wear them, but as these are always very enjoyable activities, we always encourage them with or without an apron but it will be mostly without as we don't want them to miss out.

We would ask parents to name their child/children's coats, shoes and slippers as there can be many of the same design for numerous children in the nursery and these can be easily mixed up especially when coming from outside play and everyone takes their coat and shoes off at the same time.

All spare clothing brought to the nursery should be placed in your child's named box which is clearly marked with their name.





## Toilet training

We will support parents with toilet training at Happy Little Hedgehogs, the only thing we would ask is that spare clothing is sent to the nursery for any accidents that may occur especially at the beginning of toilet training.

We encourage children in our pre school room to use the children's toilets which have a children's seat attached and steps to enable children to be independent in getting onto the toilet, we have potties available as well for younger children which are in the toilet cubicles. Downstairs for the younger children we have potties to use as they are beginning to toilet train and then there is the main toilet where a member of staff will support toilet use.





### Food/Meals/Drinks

Breakfast is available up until 8.30am and the children will have a choice of cereal, toast or yoghurt.

At snack time in the morning at 10am there will be a bowl of fruit that children will have a choice of what they would like to eat when we sit down for snack time, we will of course encourage all the children to try all the fruit that is available, snack time will be done in both rooms independently.

Lunch which is served at 12pm will be a hot cooked lunch served to the children in the downstairs room as we will all come together to eat lunch.

Tea is served at 3.45pm, this is a snacky tea and we would recommend children have something else at home.

Drinks are made available at all times for the children to get their when they want a drink, we would ask that children bring along a named cup or bottle, at morning snack and meal times all children will be given a cup with either water or milk which they will be given the choice of at each meal time.





## Health and safety

### Illness

If your child is poorly and cannot attend nursery we would ask that the nursery is contacted as soon as possible on 01423 202312 to make us aware they are not attending and if know how long they will be off, if unsure we would ask that we are contacted daily to make us aware.

If the illness is vomiting or diarrhoea we request children don't attend nursery for 48 hours after the last vomiting or diarrhoea episode.

### Accidents

Accidents are minimal in the nursery but if your child does have an accident and gets hurt during their time at Happy Little Hedgehogs we will give them appropriate treatment, lots of attention and cuddles to make things better, if the accident is a minor one we will inform parents on collection and there will be an accident form to be signed to let you know what we have done o support your child.

If your child has a more major injury we will call the parents to let them know what has happened, what treatment has been administered and how the child is, we will also give the parent the option to collect your child early if they want to or if needed we would request the child is collected as soon as possible if it was felt this was required.

It is vital that your contact details are kept up to date so that we can reach you in an emergency.

### Summer safety

During the warmer weather , it is important for your child to be protected from the sun. Please provide your child with a named sun hat, and supply a high factor sun cream to your child's exposed skin before they come to nursery, we will support with reapplying the cream throughout the day.





## Curriculum

Our nursery follows the Early Years Foundation Stage (EYFS) Framework, which has seven main areas of development. Through developmentally appropriate play, including both adult and child initiated learning, we offer a variety of exciting experiences that will enable all children to develop the knowledge, skills and understanding to progress in their learning.

The seven areas of the Early Years Foundation Stages are:

Personal, social and emotional development

Communication and language

Physical development

Mathematics

Literacy

Understanding the world

Expressive arts and design

We aim to create an environment where the children will have space to play and explore and have a go at all the activities, children will be encouraged to become active learners developing their own ideas, concentrate on activities they are involved in, keep trying even if they encounter difficulties and enjoy achievements at the end of the activities that are involved in.

All children from the day they start nursery will be observed and assessments of progress done throughout their time at Happy Little Hedgehogs Nursery, we will send home next steps at least once in the term so parents can see what we are working on with your child.





### And finally

We appreciate that there is a lot of information to take in and we hope you will find this booklet useful, if you have any questions that have not been answered, or you wish to clarify anything please call the nursery or speak to a member of staff in person.

We hope that your child will be very happy at Happy Little Hedgehogs Nursery and enjoy the wide range of activities available to them.



# Happy Little Hedgehogs Day Nursery

